

Assessment Period 2015-2020



HENRY BAKER COLLEGE, MELUKAVU

A Christian Minority Educational Institution run by CSI East Kerala Diocese



Criterion VI: Governance, Leadership and Management

6.5.3 Quality Assurance Initiatives of the Institution

SSR DVV Clarification Documents

Supporting Documents

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Orientation Programme on Quality Issues for Teachers and students organized by the Institution

Academic Year 2019-20

Academic Retreat

The Academic Retreat of the Year 2019-20, was conducted on 04 June 2019 at the Bishop's House, Chalamattom. The retreat was beneficial for the teachers as the sessions dealt with the strenuous role of ICT in pedagogy. Over the years, technology has revolutionized the process of education. Integrating modern technology in teaching and learning process is indispensable in higher Education. The academic session provided deep insights into the global practice of new educational technologies.

The academic retreat initiated with a short opening prayer by Rev. Biju Joseph, Bursar of the college. The welcome speech of the Principal, Dr. Gireesh Kumar G S was followed by the inaugural ceremony of the programme by his Excellency, Bishop Rt. Rev. V S Francis, Manager of the college. The Resource Person for the Academic session, Dr. Reji MA, Retd. Principal St. Peter's College, Kolenchery made a presentation on the topic "The Role of ICT in Teaching- Learning Process. He elaborated on the new techniques in the field of ICT enabled teaching. He emphasized that modern technological advancements have given new impetus in teaching learning process. He also dealt with the pros and cons of the ICT enabled education. The Session II, Bishop, Rt. Rev V S Francis delivered a lecture on the topic "Teachers as Agents of Character Formation." He highlighted the value of healthy teacher-student relationship. He also emphasized the prime role of mentoring in the character formation of the students. As the teachers plays a powerful role in the character formation of the students, the personality of a teacher should possess traits of integrity, loyalty, love, truthfulness etc. The meeting discussed in detail about the Academic Plan of the forthcoming year. The programme was concluded by the vote of thanks proposed by the Staff Secretary, Prof. Korah Jacob.



Dr. Reji MA Delivering the Lecture on 4th June 2019



Dr. Reji M. A. receiving our token of love from the Principal on 4th June 2019

HENRY BAKER COLLEGE, MELUKAVU



ACADEMIC RETREAT 19-20

FACULTY DEVELOPMENT PROGRAMME

DR. REJI M. A.

PRINCIPAL (RETD.),
ST. PETER'S COLLEGE, KOIENCHERRY

BISHOP'S HOUSE

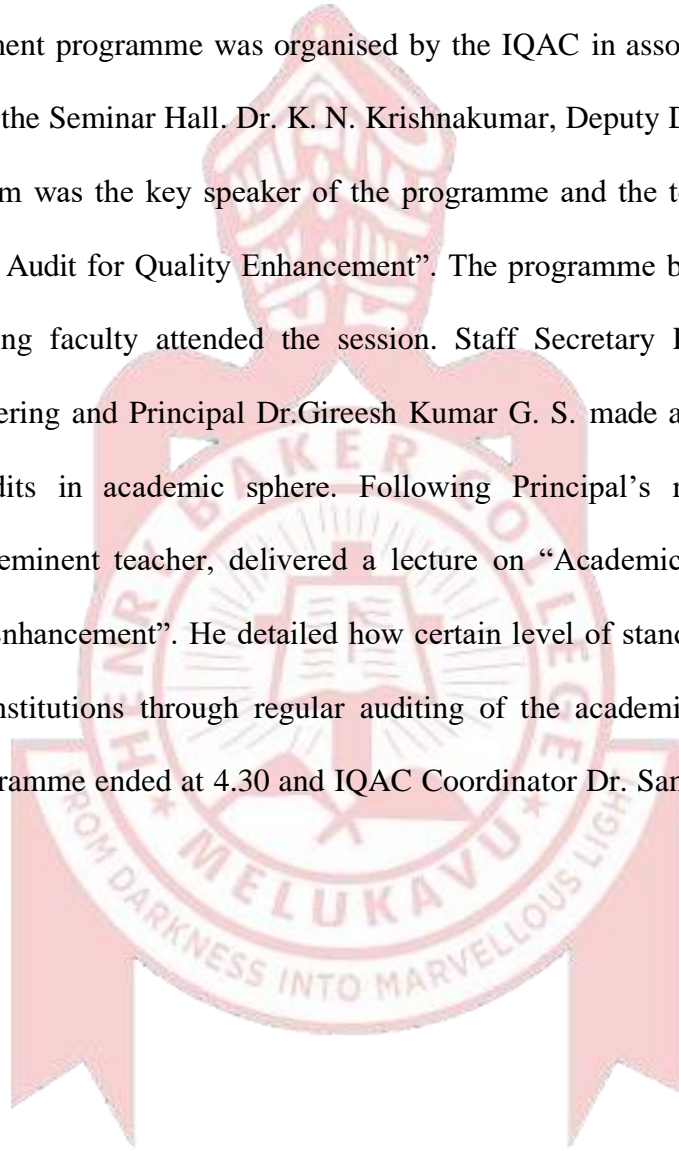
4 JUNE 2019

10.30 AM

IQAC & FDC


Faculty/ Professional Development Programme on Academic and Administrative Audit for Quality Enhancement

A faculty development programme was organised by the IQAC in association with FDC on 27 January 2020 in the Seminar Hall. Dr. K. N. Krishnakumar, Deputy Director of Collegiate Education, Kottayam was the key speaker of the programme and the topic was “Academic and Administrative Audit for Quality Enhancement”. The programme began at 1.30 pm and most of the teaching faculty attended the session. Staff Secretary Prof. Ansa Andrews welcomed the gathering and Principal Dr. Gireesh Kumar G. S. made a brief remark on the importance of audits in academic sphere. Following Principal’s remarks, Dr. K. N. Krishnakumar, an eminent teacher, delivered a lecture on “Academic and Administrative Audit for Quality Enhancement”. He detailed how certain level of standard is maintained in higher education institutions through regular auditing of the academic and non-academic activities. The programme ended at 4.30 and IQAC Coordinator Dr. Santo Jose proposed the vote of thanks.





Dr. K N Krishnakumar, Deputy Director of Collegiate Education, Kottayam,
delivering Lecture 27 January 2020

 **HENRY BAKER COLLEGE, MELUKAVU**

FACULTY DEVELOPMENT PROGRAMME

ACADEMIC AND ADMINISTRATIVE AUDIT FOR QUALITY ENHANCEMENT

DR. K. N. KRISHNAKUMAR
DEPUTY DIRECTOR OF COLLEGIATE EDUCATION, KOTTAYAM

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SEMINAR HALL
27 JANUARY 2020
1.30 PM

IQAC & FDC

Faculty Development Programme on Academic Excellence in the Digital Era (Webinar)

A National Webinar on "Academic Excellence in the Digital Era" organized by the College, Henry Baker College, Melukavu was conducted on Wednesday, 25th May 2020 from 11 am to 1pm. Dr. Sameer Babu M, Assistant Prof of Education, Kerala University was the resource person. Prof. Justin Jose welcomed the participants. Dr. Gireesh Kumar, Principal of the college delivered introductory remarks. Dr. Sameer Babu M introduced some digital instructional methods for the teachers, in order to keep abreast with the new teaching-learning process for enhancing academic excellence. Prof. Ansa Andrews proposed vote of thanks.

HENRY BAKER COLLEGE, MELUKAVU
Affiliated to MG University, Kottayam

National Webinar on
Academic Excellence in the Digital Era
Organised by
INTERNAL QUALITY ASSURANCE CELL
Faculty Development Programme

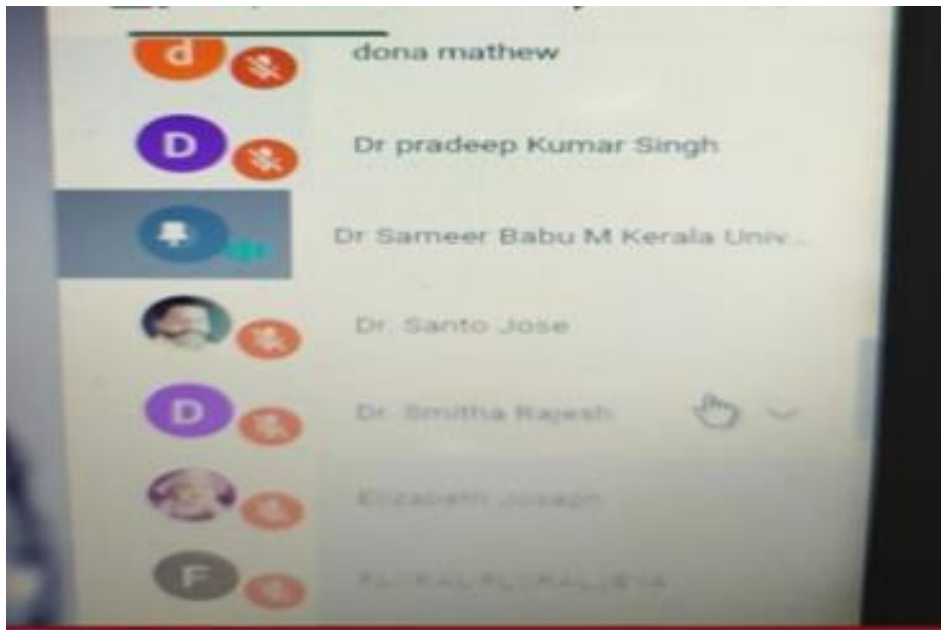
RESOURCE PERSON
Dr. Sameer Babu M
Assistant Professor of Education
University of Kerala
Thiruvananthapuram

Contact
JUSTIN JOSE, ASST.PROFESSOR (COMMERCE)
justinjose.jose@gmail.com
ANSA ANDREWS, ASST.PROFESSOR (ENGLISH)
ansaliza@gmail.com
+919446786859

25 MAY, 2020
MONDAY
11.00 AM TO 1.00 PM

Dr. Santo Jose (IQAC -Co-ordinator) Dr. Gireesh Kumar G.S (Principal)

Free E-Certificates for Participants
www.henrybakercollege.edu.in



Screenshot of FDP; 25.5.2020

Academic Year 2018-19

Academic Retreat

The Academic Retreat of the Year 2018-19, was conducted on 02 June 2018 at the Bishop's House, Chalamattom. The academic deliberations on the significance of Research in the teaching - learning process provided novel insights to the participants, especially to the young researchers.

The programme started with an opening invocation by Rev. P.K Sebastian, Bursar of the college. Principal Dr. Gireesh Kumar G S welcomed all the dignitaries and participants. His Excellency, Bishop Rt. Rev. Dr. K G Daniel, Manager of the college inaugurated the Academic Retreat. In his inaugural address, he briefly highlighted the magnitude of works in the present academic scenario. The resource person, Dr. Jiji Thomson IAS, Former Chief Secretary provided a commendable lecture on "The Significance of Research in Faculty Development." As Research is crucial in the Higher Education sphere, the talk was advantageous for all the participants. He motivated the facilities to undertake quality research projects in their thrust areas for exploring new horizons of knowledge. The afternoon session was commenced by 1.30 pm. Bishop, Rt. Rev. Dr. K G Daniel delivered lecture on the topic "Education for Global Peace." He underscored that education is the only powerful tool to promote world peace. Quality education can foster good values which promote, a lasting harmony among the citizens which is pivotal for the global peace. After the session, the meeting chalked out the Academic plan of the year. The programme was concluded with the vote of thanks proposed by Prof. Korah Jacob, Staff Secretary of the college.



Sri. Jiji Thomson IAS delivering the lecture 2.6.2018

HENRY BAKER COLLEGE, MELUKAVU



Faculty Development Programme

Academic Retreat 18-19

Sri. Jiji Thomson IAS

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FORMER CHIEF SECRETARY, KERALA

2 June 2018

10 am

Venue: Bishop's House, Chalamattom

IQAC & FDC

Academic Year 2017-18

Academic Retreat

The Academic Retreat of the Year 2017-18, was conducted on 3 June 2017 at the Seminar Hall, Henry Baker College, Melukavu. The academic sessions enlightened the participants that in order to meet the needs of today's world, our educational system must adopt new initiatives and practices.

The programme started with an opening prayer by Rev. P. K Sebastian, Bursar of the college. Staff Secretary, Prof. Korah Jacob delivered the Welcome address. The Retreat inaugurated by his excellency, Bishop Rt. Rev. Dr. K G Daniel, Manager of the college. It was followed by his talk on the topic "Spirituality in Education." He associated spirituality with holistic education, which is integral for the transformation of a man into a perfect being. It is the cornerstone of a person's intellectual, ethical and moral development. The afternoon session was taken by Dr. A. T Devasia, First Vice Chancellor of M G University, Kottayam. He dealt with the topic "Best Practices in Higher Education." The session provided a platform for the participants to discuss in detail about the innovative pedagogical practices in higher education. An outline of the academic plan of the forthcoming year was discussed in the programme. The retreat wound up by 4.30 pm. Dr. Nisha Joseph, Assistant Professor, Department of History proposed vote of thanks.



Dr. A T Devasia delivering the Lecture on 03.06.2017

HENRY BAKER COLLEGE, MELUKAVU



Faculty Development Programme

ACADEMIC RETREAT 17-18

Dr. A. T. Devasia

First Vice Chancellor
Mahatma Gandhi University

Venue: Bishop's House, Chalamattom

3 June 2017

10 am

IQAC & FDC

Faculty Development Programme: Green Efforts for an Eco-Friendly Campus

The IQAC and FDC of Henry Baker College organized a Faculty Development Programme / Professional Development Programme on “**Green Efforts for an Eco-Friendly Campus**” at the Seminar Hall on 10.02.2018. The Programme started by 10.30. Dr.Raju D Krishnapuram. Associate Professor Retd., Henry Baker College, was the Resource Person. IQAC coordinator Prof. Korah Jacob welcomed the gathering. Dr. Antony Joseph presided over the meeting. Dr. Raju D Krishnapuram in his remarks elaborated on the need of an eco friendly campus. He discussed on the initiatives and innovations taken by the institution to sustain an eco- friendly campus. He emphasized the significance of Green audit, Energy Audit, Bio- diversity Audit and Water Audit. He highlighted the importance of Rainwater harvesting, Solar panel, Usage of LED Bulbs and vegetable garden in a campus. He appreciated the institution for its Green Efforts. The Seminar was concluded with the vote of thanks proposed by Prof. Korah Jacob, Staff Secretary.

HENRY BAKER COLLEGE, MELUKAVU

Faculty Development Programme

**GREEN EFFORTS FOR AN
ECO-FRIENDLY CAMPUS**



DR. RAJU D. KRISHNAPURAM

ASSOCIATE PROFESSOR (RETD.),
HENRY BAKER COLLEGE, MELUKAVU

SEMINAR HALL
10 FEBRUARY 2018
10.30-12.30

IQAC & FDC



Academic Year 2016-17

Faculty Development Programme on Research and Innovation

- **Date:23.07.2016**
- **Venue: Seminar Hall**
- **Time:1.30 pm-3.30 pm**

The IQAC in association with FDC of Henry Baker College organized a one day Faculty Development Programme for Teaching Staff on the topic “Research and Innovation” on 23.07.2016. The Resource Person of the programme was Dr. A Biju, MES College, Marampally Aluva. Dr. Santo Jose welcomed all. In his talk, Dr. A Biju emphasized the synergy between research and teaching. As teachers get novel insights in the specialized areas of their Research, it is necessary for the quality enhancement of the institution. Students are benefitted when the teachers link their research with innovative methods of teaching. The programme was concluded by 3.30 p.m. Prof. Renjith Sebastian proposed vote of thanks.



HENRY BAKER COLLEGE
MELUKAVU *



FACULTY DEVELOPMENT
PROGRAMME

RESEARCH
AND
INNOVATION

DR. A. BIJU

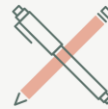
Principal
M. E. S. College, Marampally

SEMINAR HALL

23 JULY 2016

1.30-3.30

IQAC & FDC *





Academic Year 2015-16

Academic Retreat

The Academic Retreat of the Year 2015-16, was a perfect platform for the teachers to refine their perspectives on the NAAC Accreditation process, which was conducted on 6th June 2015 at the Bishop's House, Chalamattom.

The programme started with the invocation by Rev. P.K Sebastian, Bursar of the college. Principal Dr. Aniyamma Varughese welcomed all the dignitaries and participants. His Excellency, Bishop Rt. Rev. Dr. K G Daniel, Manager of the college inaugurated the programme. In his inaugural address, he highlighted that NAAC Accreditation is imperative for our institution. The resource person Prof. Tomychen Joseph, Associate professor in Commerce, K E College, Manganam provided new impetus on the topic "NAAC Accreditation Frame Work." He discussed in detail about the Seven Criteria for assessment. The session was highly valuable for the institution, as it sensitizes the participants about the objectives of NAAC, its vision, assessment and accreditation process and the grading system. The afternoon session was handled by the Bishop, Rt. Rev. Dr. K G Daniel on the topic "Education for Social Change and Transformation." His talk reinvigorated the participants as he underscored the role of teachers as agents who foster social change in all fields of life. The Academic Plan of the year was discussed and tentatively chalked out in Session III. The programme concluded with the vote of thanks proposed by Prof. Renjith Sebastian, Staff Secretary of the college.





HENRY BAKER COLLEGE, MELUKAVU

ACADEMIC RETREAT(FDP) 2015-16

1.

Session I

**Prof. Tomychan Joseph, Associate Professor in Commerce, K E
College, Manganam**

Topic: NAAC Accreditation Frame Work

Session II

Rt. Rev. Dr. K G Daniel

Bishop East Kerala Diocese and Manager of the College.

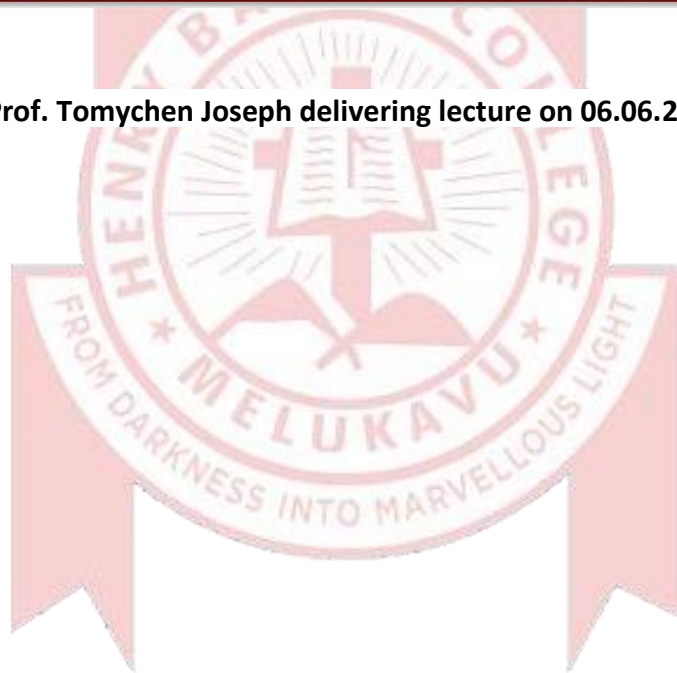
Topic: Education for Social Change and Transformation

Date: 06.06.2015

Venue: Bishop's House, Chalamattom



Prof. Tomychen Joseph delivering lecture on 06.06.2015



Faculty/ Professional Development Programme: Quality Assurance in Higher Education Sphere

The IQAC of Henry Baker College organized a one day faculty Development Programme on “Quality Assurance in Higher Education Sphere” on 05 September 2015. Dr.Tharsis Joseph, Retd. Principal, Devamatha College Kuruvillangad, NAAC Peer Team Member and Deepika DMD was the Resource Person. IQAC coordinator Prof. Korah Jacob welcomed the gathering. Principal Dr. Aneyamma Varughese presided over the meeting. In his talk, Dr.Tharsis Joseph uphelded the prerequisite of retaining a desired quality at every point of the teaching-learning process. He defined Quality Assurance as a collective process which encompasses all the activities of the academic institution. It can be assured through continuous evaluation and assessment. He discussed in detail about adopting new innovative practices in the process of education.

In the afternoon session he provided an overview of NAAC Accreditation process. He briefed about the Registration process, IIQA submission, SSR preparation and uploading and NAAC Peer Team Visit. He reminded us that through the accreditation process, we can identify the strengths and weaknesses of our institution as well as the internal areas of planning and resource allocations. The programme concluded by 3.30 pm. Prof. Renjith Sebastian, Staff Secretary proposed the vote of thanks.



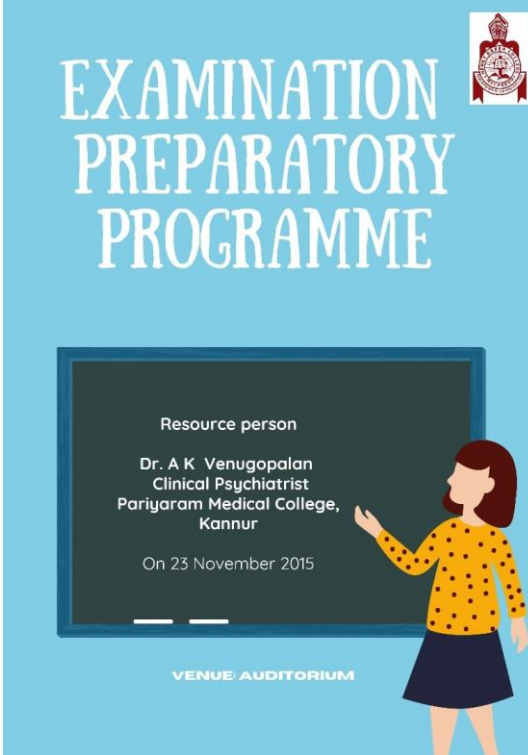
Dr. Tharsis Joseph addressing the audience on 05 Sep 2015

Examination Preparatory Programme


An Examination Preparatory Programme was conducted on 23rd November 2015 for preparing the first year students for the forthcoming University examinations. Dr. A K Venugopalan, Clinical Psychiatrist of Pariyaram Medical College led the programme. Dr Santo Jose, Department of Commerce welcomed the gathering. Principal, Dr. Aneyamma Varughese in her presidential address highlighted the necessity of an examination orientation programme for the college students. Dr. A K Venugopalan, in his lecture, stressed the importance of building self confidence to reduce anxiety. He provided some tips to overcome exam fear. He reminded the students of the importance of positive thoughts throughout the period of examination preparation phase. In the interactive session, students shared their anxieties with the doctor. The programme was concluded with the vote of thanks proposed by Prof. Ajitha V R.



DR. A K Venugopalan (23.11.2015)




EXAMINATION
PREPARATORY
PROGRAMME



Resource person
Dr. A K Venugopalan
Clinical Psychiatrist
Pariyaram Medical College,
Kannur

On 23 November 2015



VENUE AUDITORIUM

The poster features a light blue background. At the top, the title 'EXAMINATION PREPARATORY PROGRAMME' is written in a white, serif font. To the right of the title is a small red and white crest. Below the title is a dark blue chalkboard with white text. To the right of the chalkboard is a stylized illustration of a woman with brown hair, wearing a yellow polka-dot sweater and a dark blue skirt, pointing towards the board. At the bottom of the poster, the text 'VENUE AUDITORIUM' is written in a small, white, sans-serif font.